55TH INTERNATIONAL ASTRONAUTICAL CONGRESS

OCTOBER 4 – 8, 2004

Press Registration for Events, Tours & Accommodation

A. PRESS MEMBER INFORMATION Please fill in BLOCK LETTERS **(Please fill in one registration form per Press Member)**

First Name _____ Middle Initial _____

PIN Number (If Known) _____

Last Name _____

Name for Badge _____
(if different from above – badge will show first and last name)

❑ Dr. ❑ Prof. ❑ Mr. ❑ Mrs. ❑ Ms. (Check one) Job Title _____

Organization _____

Department _____

Address _____

City _____ Prov./State _____ Postal Code _____ Country _____

Phone (Country Code _____) _____ Fax (Country Code _____) _____

Email _____

Please indicate special requirements (e.g. dietary/mobility) _____

B. SOCIAL PROGRAM For more information and a detailed description of what is included in each event, please visit the website at www.iac2004.ca. All rates are quoted per person and include taxes. Please indicate number of tickets required for each event. **(All prices are in CAD)**

Do you plan to attend the Welcome Reception – Mon., Oct. 4th? ❑ Yes ❑ No
(A ticket to the Welcome Reception is included in full registration)

❑ Fun Night – Tues., Oct. 5th # of tickets _____ @ $50.00 CAD per ticket = $_____ CAD

❑ Cultural Event – Wed., Oct. 6th # of tickets _____ @ $25.00 CAD per ticket = $_____ CAD

❑ Gala Dinner – Fri., Oct. 8th # of tickets _____ @ $130.00 CAD per ticket = $_____ CAD

SUBTOTAL $_____CAD

C. TECHNICAL TOURS For a detailed description of what is included in each Technical Tour and a complete cancellation policy, please visit the website at www.iac2004.ca. All rates are quoted per person and in CAD dollars. Prices include all taxes. Please indicate your choice of tour & number of tickets. Technical Tours are operated by ICS and are subject to a minimum number of participants and may be cancelled by ICS at any time.

1. TRIUMF Tour (3 hrs) – ❑Tues., Oct. 5th (11:00) ❑Fri., Oct. 8th (9:00) # of tickets _____ @ $25.00 CAD per ticket= $_____ CAD

2. MacDonald Dettwiler (3 hrs) – Wed., Oct. 6th ❑(9:00) ❑(13:00) # of tickets _____ @ $25.00 CAD per ticket= $_____ CAD

3. Ballard Power System (fuel cell tech) (3 hrs) – Thu., Oct. 7th ❑(9:00) ❑(13:00) # of tickets _____ @ $25.00 CAD per ticket= $_____ CAD

4. UBC Liquid Mirror Telescope (4 hrs) – Fri., Oct. 8th ❑(9:00) ❑(14:00) # of tickets _____ @ $38.00 CAD per ticket= $_____ CAD

SUBTOTAL $_____CAD

RETURN COMPLETED 3-PAGE FORM & PAYMENT TO (send only once)
IAC 2004 Secretariat c/o International Conference Services , 604-850 West Hastings St., Vancouver, BC, Canada, V6C 1E1
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FIRST & LAST NAME _____ **PHONE** _____

D. OPTIONAL TOURS & SIGHTSEEING PROGRAM For a detailed description of what is included in each Tour and a complete cancellation policy, please visit the website at www.iac2004.ca. All rates are quoted per person & in CAD dollars. Prices include all taxes. Please indicate your choice of tour & number of tickets. All Tours are operated by ICS and are subject to a minimum number of participants & may be cancelled by ICS at any time.

1. Vancouver City Tour (3.5 hours) Min 30/Max 50 per coach

❑ Sun., Oct. 3rd (13:30-17:00) ❑ Tues., Oct. 5th (10:00-13:30) # of tickets _____ @ $49.00 CAD per ticket = $_____ CAD

2. Capilano Suspension Bridge & Grouse Mountain Tour (4 hours) Min 35/Max 50 per coach

❑ Mon. Oct. 4th (13:30-17:30) ❑ Wed. Oct. 6th (9:30-13:30) # of tickets _____ @ $79.00 CAD per ticket = $_____ CAD

3. Winery Tour with Lunch (5.5 hours) Min 35/Max 45

❑ Tues., Oct. 5th (10:30-16:00) # of tickets _____ @ $115.00 CAD per ticket = $_____ CAD

4. Rainforest Walk at Lighthouse Park (4 hours) Min 12/Max 120

❑ Tues., Oct. 5th (10:00-14:00) ❑ Thurs., Oct. 7th (9:30-13:30) # of tickets _____ @ $75.00 CAD per ticket = $_____ CAD

5. Whistler Day Trip (10 hours) Min 30/Max 50 per coach

❑ Wed. Oct. 6th (8:00-18:00) # of tickets _____ @ $76.00 CAD per ticket = $_____ CAD

6. Victoria Day Trip (12.5 hours) Min 35/Max 50 per coach

❑ Thurs., Oct. 7th (9:00-21:30) # of tickets _____ @ $145.00 CAD per ticket = $_____ CAD

7. Sunset Dinner Cruise (3 hours) Min 50/Max 100

❑ Thurs., Oct. 7th (18:30-21:30) # of tickets _____ @ $155.00 CAD per ticket = $_____ CAD

8. First Nations Cultural Tour (5 hours) Min 35/Max 50 per coach

❑ Fri., Oct. 8th (9:30-14:30) # of tickets _____ @ $47.00 CAD per ticket = $_____ CAD

SUBTOTAL $_____CAD

E. PRE & POST CONFERENCE TRIPS The following trips are booked directly with the tour department. Please check the boxes of those trips you are interested in and a representative from our tour department will be in touch with you via email or fax to assist you in booking these trips. All prices are based on per person, double occupancy.

❑ **VICTORIA GETAWAY (1 Night/2 Days / from $260.00 CAD)** Victoria is a quaint gem with a beautiful harbour setting. Your package includes return coach/ferry transportation, downtown accommodation and admission to the Butchart Gardens. While in Victoria, take time to explore the landmark Fairmont Empress Hotel and the Royal British Columbia Museum. From horse-drawn carriages to unforgettable flower basket displays, Victoria is distinctive and genteel - not to be missed!

❑Single Occupancy ❑Double Occupancy

❑ **WHISTLER GETAWAY (1 Night/2 Days / from $255.00 CAD)** From crisp air to crystal clear lakes and lush emerald forests, Whistler Resort is a natural year-round playground. Take the Wizard chairlift for a spectacular view of the Coast Mountains. Enjoy an unlimited bounty of outdoor activities or experience shopping in the exquisite boutiques, which line the cobblestone walkways. An excursion to this resort is a must for all visitors to British Columbia. Guests will stay at a three star hotel located in the heart of Whistler Village and surrounded by everything Whistler has to offer.

❑Single Occupancy ❑Double Occupancy

❑ **ROCKY MOUNTAINEER RAIL TOUR (2 Nights/3 Days / from $930.00 - $1,900.00 CAD)** Board the famous Rocky Mountaineer and get set for a relaxing trip through the Canadian wilderness! You start your two-day, all-daylight tour to the Canadian Rockies by traveling through the tranquil Fraser Valley and into the Coast Mountains. After a comfortable hotel overnight, you re-board the train for some spectacular scenery of raging mountain rivers, spiral tunnels and mountain pass. On the third day, tour the town of Banff and its environs by coach before your transfer to Calgary for your return flight.

❑October 2-4, 2004 – Banff to Vancouver ❑October 10-12, 2004 – Vancouver to Banff ❑Single ❑Double / ❑Red Leaf ❑Gold Leaf

❑ **ALASKAN CRUISE (7 Nights/7 Days / from $855.00 - $1,850.00 CAD)** Sail to Alaska onboard a luxury liner through the Inside Passage - one of the world's most scenic sea lanes and one of the few where large ships can sail close to the coastline. The shoreline scenery is spectacular with snowcapped mountains, picturesque lighthouses, killer whales, sea lions and porpoises. This is a land overflowing with nature's gifts, America's last and greatest wilderness. Ports of call include Juneau, Skagway and Ketchikan, a day in Glacier Bay, a day sailing to Alaska and one back to Vancouver.

September 22-29, 2004 ❑Single Occupancy ❑Double Occupancy ❑Inside Cabin ❑Outside Cabin

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F. ACCOMMODATIONS

❑ **I am making my own hotel arrangements.** If you are not using the IAC 2004 Secretariat to book your accommodations, please tell us of which hotel you are using so that we may contact you in case of emergency while in Vancouver _____.

❑ **I am making hotel arrangements through the IAC 2004 Secretariat to qualify for the Conference Rate**. IAC has made arrangements for special rates with a number of hotels in Vancouver. Delegates are asked to visit the website at **www.iac2004.ca** for further information on selected hotels **and indicate your choice below**. The IAC 2004 Secretariat reserves the right to make your reservation at an alternate hotel in the same price range should your first and second choice not be available.

Please fill in this section only if you are making your hotel arrangements through the IAC 2004 Secretariat

Hotel Preference	**Single**	**Double**	**Twin**	**Deluxe** (if avail.)
1ST CHOICE _____	❑	❑	❑	❑
2ND CHOICE _____	❑	❑	❑	❑

Arrival Date _____ **Departure Date**_____ **# of Nights** _____ **# of Rooms Required**_____

Special needs (allergies/mobility/etc.) _____

Room Preference ❑ Smoking ❑ Non-smoking ❑ Wheelchair Accessible

I will be sharing a room with ❑ **A fellow delegate** ❑ **Other** **(please print names clearly below)**

Credit card number to guarantee your reservation (for hotel use only) ❑ Visa ❑ MasterCard ❑ American Express

Credit Card Number _____ Expiry Date _____ / _____

Cardholder's Name _____ Cardholder's Signature _____

If you do not have a credit card, you may send a **SEPARATE** cheque or bank transfer deposit **(DO NOT INCLUDE AS PART OF YOUR REGISTRATION PAYMENT)** in the amount of **$330.00 CAD** per room required to secure your hotel reservation. Reservation requests received without a valid credit card number, cheque or bank transfer deposit will not be acted upon. Please use same banking information as noted in the payment section below.

***For hotel cheque or bank transfer deposit only** **$**_____**CAD**

Reservation Changes Please note, up to September 17, 2004, based on availability, changes to arrival and departure dates of existing bookings are to be performed by the IAC 2004 Secretariat (please do not contact the hotel directly). Changes WILL NOT be accepted by phone. All changes must be requested in writing by mail, fax or email (preferred). Please note, delegates will be asked to contact the hotel directly from September 18, 2004 for ease of booking. Hotel contact information will be available on the website from this date.

Cancellation Policy For a detailed description of individual hotel cancellation policies, please visit the website at www.iac2004.ca.

Please note, up to September 17, 2004, cancellations of existing bookings are to be performed by the IAC 2004 Secretariat (please do not contact the hotel directly). Cancellations WILL NOT be accepted by phone. All cancellations must be requested in writing by mail, fax or email (preferred). Please note, delegates will be asked to contact the hotel directly from September 18, 2004 for ease of cancellation. Hotel contact information will be available on the website from this date.

Failure to arrive on the scheduled arrival date will result in cancellation of the hotel reservation and a charge equal to one night's room and taxes or more charged to the credit card number given above or loss of cheque deposit. Please confirm the length of your stay with your hotel at check-in time. Should you decide to leave earlier, the hotel may charge for all nights reserved.

If you have any questions please email us at: registration@iac2004.ca

TOTAL PAYABLE FOR REGISTRATION (please add sections B, C & D)

METHOD OF PAYMENT ❑ Visa ❑ MasterCard ❑ American Express

Credit Card Number _____ Expiry Date _____ / _____

Cardholder's Name _____ Cardholder's Signature _____

Please note that charges on your credit card statement will appear as "International Conference Services".

❑ Cheque ❑ Bank Draft/Money Order ❑ Bank Transfer (Up to Sept. 12/04 only)

Please ensure that **your name** and the words **"INTERNATIONAL ASTRONAUTICAL CONGRESS"** appear clearly on any bank transfers or cheque payments. **Please make cheques payable to "INTERNATIONAL ASTRONAUTICAL CONGRESS". Bank Transfers to** Account # 00040-1593-084, SWIFT Code # BOFMCAM2, ABA026007760. **Bank Address,** Bank of Montreal, Main Branch, First Tower, 595 Burrard St., Vancouver, BC, V7X 1L7. Bank drafts, money orders & cheques will only be accepted in CAD funds.

REGISTRATION CANCELLATION & REFUND POLICY Cancellations WILL NOT be accepted by telephone. Cancellations MUST be in writing (preferably by email) & sent to the IAC 2004 Secretariat. • **Full refund** less administration fee of $75.00 CAD will be made for cancellations received on or before August 13, 2004 • **No refund** will be made for cancellations received after August 14, 2004 • Forfeited registration fees cannot be applied to subsequent Congresses.

TOTAL

B. _____ **(Social Events)**

C. _____ **(Technical Tours)**

D. _____ **(Tours & Sightseeing)**

TTL $_____**CAD**

(7% GST Inclusive for B, C, D)

GST # 102510609RT

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